



Admission Application Form

01 / 13

Printable hard-copy form for the 2026 / 2027 admission cycle

Please complete this form clearly in BLOCK LETTERS. Where a section is not applicable, write N/A. Attach supporting documents to the completed form before submission to the Admissions Office.

Applicant photo

Office Use Only
Application No.

Date Received

Class seeking admission into

Academic session

Applicant surname

Applicant first name

Notes from receiving officer



Step 1 of 12 | Pupil Details

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Enter the student's personal information exactly as it appears on official documents.

Class Seeking Admission Into

Surname

First Name

Middle Name

Gender

Date of Birth

Nationality

State of Origin

Local Government Area

Home Town

Religion

Language(s) Spoken

Name and Address of Last School Attended

Previous School Head Name

Previous School Head Contact



Step 2 of 12 | Parent Details - Father

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If father details are not applicable, write N/A and give guardian details on the next relevant page.

Surname

First Name

Middle Name

Nationality

Profession / Occupation

Telephone Number(s)

Email Address

Home Address

Office Address



Step 3 of 12 | Parent Details - Mother

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If mother details are not applicable, write N/A and give guardian details on the next relevant page.

Surname

First Name

Middle Name

Nationality

Profession / Occupation

Telephone Number(s)

Email Address

Home Address

Office Address



Step 4 of 12 | Guardian's Details

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Complete this section if the pupil has a guardian different from the parents.

Surname

First Name

Middle Name

Nationality

Profession / Occupation

Telephone Number(s)

Email Address

Home Address

Office Address



Step 5 of 12 | General Health Information

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Medical information is treated confidentially and helps us care properly for the pupil.

Does the pupil have any special needs? Yes No

If yes, please give details of the special need(s)

Does the pupil have any medical conditions? Yes No

If yes, please give details of the medical condition(s), medication, allergies, or emergency procedures

Emergency contact name, phone number, and relationship to pupil

Parents or guardians should notify TEEVES International Schools immediately if any medical information changes after this form has been submitted.



Step 6 of 12 | Guardian of Foreign Student

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For international students only. Nigerian nationals may write N/A.

Surname

First Name

Middle Name

Nationality

Profession / Occupation

Telephone Number(s)

Email Address

Home Address

Office Address



Step 7 of 12 | Leadership and Co-Curricular Experience 08 / 13

These questions help us understand the whole person beyond classroom results.

Leadership Positions and Roles (past and present)

Competitions, Prizes and Awards

Musical Skills (instrument and/or voice)

Sports, clubs, community service, or other interests



Step 9 of 12 | How Did You Find Out About Us?

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This helps us understand how families discover TEEVES International Schools.

- School's website
- Facebook page / social media
- Word of mouth / referral
- Flyer / leaflet
- Other

If referred by someone, write referee's name and phone number

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Any additional comment

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Step 10 of 12 | Declaration

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Read carefully before signing.

I/We hereby apply for admission of the above-named pupil into TEEVES International Schools. If he/she is offered admission, I/we agree to comply fully with the school's policies, rules, regulations and parent consent terms.

I/We confirm that all information provided in this application is true and accurate to the best of my/our knowledge. I/We understand that any false or misleading information may result in the immediate withdrawal of any offer of admission.

Parent / Guardian Full Name

Relationship to Pupil

Signature

Date

Additional remarks



Step 11 of 12 | Additional Documents

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Tick each box to confirm the document is attached or will be submitted.

- Birth Certificate - original or certified copy
- Last two (2) academic sessions' report cards from current school
- Testimonial / Transfer Certificate from applicant's present school
- Award certificates from present school, if any
- NIN slip
- Data page of international passport, if available / if foreign student
- Recent passport photograph of child
- Recent passport photographs of parent(s) or guardian(s)

All required documents must be submitted before the pupil's place can be confirmed. Documents may be attached to this form or submitted to the Admissions Office.



Step 12 of 12 | Examination Date

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Select the entrance examination mode and preferred date.

- Physical / In-Person examination
- Online Exam - arrange a date by phone with our office

Preferred physical examination date

- Second Saturday of the month
- Fourth Saturday of the month

Entrance examinations are ongoing every two weeks. Please write the preferred month and date below after confirming availability with the Admissions Office.

Preferred Month

Preferred Date

For online examination: agreed date/time and office note

By submitting this application, I/we confirm this is a complete and truthful submission. The Admissions Office will contact the family after review.